



Morrow County Agricultural Society

195 S. Main St. • P. O. Box 168 • Mt. Gilead, OH 43338 • Phone: 419-947-1611 • Fax: 419-947-1612

The Morrow County Sr. Fair Board would like to thank you for your interest in our 2018 fair. The dates for the 2018 fair are Monday, August 27 through Monday, September 3. Included in this package are a space application and a sample contract for you to review. Listed below are the costs associated with vendor/concession space also. Electric is included with each space. The only variance would be a concession person that requires a large amount of electric. The vendors that were at the 2017 fair have the option to return to the 2018 fair. After the space availability is reviewed, new vendors will be contacted based on the options that are returned on the space application as close to the end of May as possible. Please fill out the enclosed space application and return it to the fair office so that you can be contacted if space becomes available. Thank you again for your interest in our fair and if you have any questions, please feel free to contact our office at the above number.

2018 Vendor Space Costs

Inside exhibit - 10 X 10 space	\$225.00
Inside exhibit - 10 X 20 space	\$385.00
Inside exhibit - 10 X 30 space	\$525.00

Tent Cost		Space for Information	Space for Selling
12 X 12	\$150.00	\$155.00	\$195.00
14 X 21	\$245.00	\$210.00	\$280.00
15 X 15	\$185.00	\$290.00	\$340.00
15 X 25	\$280.00	\$305.00	\$370.00
20 X 20	\$300.00	\$315.00	\$380.00

***Note: If you are interested in a tent, please combine the tent cost with either of the space rental numbers for your total fee.

Thank You,
Mary Weiler,
Secretary/Treasurer

MORROW COUNTY FAIR BOARD
SPACE APPLICATION FOR MORROW COUNTY FAIR
Application Does Not Guarantee Space at The Morrow County Fair
Be Sure to Read Enclosed Rules & Regulations

(Please type or print)

Date: _____

Business or Concession Name: _____

Owner/Operator (Contact Name): _____

Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Home Phone: _____

Email: _____ Cell Phone: _____

Fax: _____

Name of Person(s) managing your location if different from above:

Describe your products (each item must be listed for consideration) including brand names, your service, what your display consists of (color photograph required of food applicants booth or trailer). If you need additional space, please use an additional sheet: _____

Are you applying for?

Inside exhibit space: _____ Outdoor exhibit space: _____ Concession location: _____

Please give dimensions of space desired: H _____ W _____ L _____ D _____

Will you need electrical service? _____ Amperage: _____ Voltage: _____

Please indicate your choice of building or outdoor location preference:

1. _____

2. _____

3. _____

Please give at least one reference (name, address, phone number) of any Fair, Festival or event where you have participated:

Signature of person making application: _____

Complete this form and mail to: Morrow County Fairgrounds
Concession/Vendor Committee
P.O. Box 168
Mt. Gilead, OH 43338

Phone: 419-947-1611

Fax: 419-947-1612



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Fair Dates: August 27 - September 3, 2018

Business: _____ Contact Person: _____
 Address: _____
 Telephone: _____ Fax: _____ Cell: _____
 E-Mail: _____

Concession or Display Description: (Exactly what is to be sold will be described in depth and put before the concession committee for approval. Anything not described will not be allowed to be advertised or sold as such.)

Location: _____ Size: _____ Tent Size: _____
 Electric: Volts: _____ Amps: _____
 Food Vendor: Do you use gas or electric? Gas: _____ Electric: _____

Rate (includes 2 vendor concessionaire passes and electric)	\$
Stock Truck Permit – (\$50.00 each)	\$
Camping Permit – (\$135.00)	\$
Golf Cart Permit – (\$40.00 each)	\$
Total Contract	\$
Non Refundable Deposit Due By May 1, 2018	\$
Balance of Contract Due By July 1, 2018	\$

Sample

The Morrow County Fair Management reserves the final and absolute right to interpret rules and regulations and to arbitrarily settle and determine all matter, questions, or differences in regard to or otherwise arising out of an incidence at the Morrow County Fair.

****A certificate of liability insurance with a minimum of \$500,000.00 liability coverage and full payment is required from ALL vendors/concessionaires before setting up on the fairgrounds.**

All stock trucks & trailers will be placed in a designated area per Fairboard approval. All awnings, signs, and canopies are not permitted to extend past the edge of the road. All doing so will be told to reset.

I agree to defend, indemnify and hold harmless the Morrow County Agricultural Society, individual Fair Board members, Officers, Agents, employees and volunteers of the Society from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from the above mentioned, by reason of personal injury including bodily injury or death; and/or property damage, including the loss there of, which arises out of negligence and/or in any way connected or associated with this contract.

Vendor: Please read the rules and regulations on the back of this contract before signing below.

Sample
Board Representative

Sample
Commercial Vendor

Date

Date

Office Use Only: Concession Pass #: _____

The Morrow County Fair Management reserves the final and absolute right to interpret rules and regulations and to arbitrarily settle and determine all matter, question, or differences in regard there to, or otherwise arising out of or connected with incidences at the Morrow County Fair.

All ice used on the fairgrounds must be purchased from the Fair Board or a designee of the Fair Board. Ice machines are not permitted.

No air conditioners may be run at any time.

Set up for vendors and concessionaires may begin set-up on Saturday before the fair. Prior to set up, all vendors are required to check in at the Sr. Fair Office for location and fee information. Any vendor on site using electric prior to Saturday will be charged an additional \$25.00 per day per hookup. If a vendor does not have approval for early hook-up, the electrician will disconnect the hookup immediately.

All items, which are sold or displayed, must first be approved by the Morrow County Fair Concession Committee and listed on the contract. No deviation from the items that appear on the contract will be permitted. Selling of unauthorized items may result in the closing of your booth. No concessionaire will distribute or sell: Weapons of any kind, fireworks including bang caps and snaps, poppers, silly string, containers of hair coloring, lasers, toy guns or toy knives of any kind, handcuffs or finger cuffs, bath salts or any obscene item. No drug or tobacco related paraphernalia items of any kind, including graphics. No profanity, abusive pictures or wording on any items. Violators will be removed from the grounds.

The Fair Board will only make contact twice to try and reserve vendor spaces. After two attempts, the space will become available for new vendors.

Subletting of space in anyway is strictly prohibited. Anyone found to be subletting space will have all contracts voided and will be asked to leave the grounds immediately.

Any vendor setting a camper on the grounds before 8/26/18 or remaining after 09/03/18 must make arrangements in the Secretary's office. An additional \$25.00 per day will be charged.

If a party uses their own tent, a certificate must be produced to indicate that the tent material is flame retardant.

Occupants of all concession trailers and tents are required to furnish a fire extinguisher, to meet the needs of each specific vendor.

All generator trucks, fun houses, office trailers, ticket stands, light towers, and food concession stands shall be individually grounded using a metal rod or pipe driven a minimum of 8 feet into the ground. Ground wire shall be copper wire (bare or insulated) a minimum of 1/8 inch in diameter and be secured to the base of the units. In case of game stand, grounding shall be through the main electrical switch box per 1301:7-1-01 (B) F-100, 2 App. A 1301:7-7-34 Nf.PA#70 Section (C) 1, 2, & 3.

Concessionaire has choice of carbonated beverage if listed on contract.

The fair electricians without exception must approve all electrical hookup, electrical requirements and usage. Anyone found hooking up directly to a box would be removed. Electricians or plumbers will not give exhibitors and concessionaires service if equipment is found faulty or hazardous. Any re-hooks will be charged. Grounding rods are to be furnished by tenant.

No dogs or other domestic animals permitted on the grounds other than service dogs.

Vendors and Concessionaires are to be open for business:

6:00 P.M. – 10:00 P.M. (August 27, 2018)

10:00 A.M. – 10:00 P.M. Tuesday – Sunday

10:00 A.M. – 6:00 P.M. Monday (Sept. 3, 2018)

Food vendors need to be open by 11:00 am on the above stated starting date, but have the option to open earlier than the required time.

Any questions, contact the Morrow County Fairgrounds office: Phone # 419-947-1611 Fax: 419-947-1612



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Morrow County Sr. Fair Code of Conduct

If any attendee, parent, participant, agent, representative and/or exhibitor directs any disrespectful, vulgar, threatening, or abusive language, obscene gesture, or remarks, towards any Morrow County Fair Representative, MCF Junior and/or Senior Fair Board Member, any Fair Staff, Judge, Fellow Exhibitor, or Ag Society Member they will be in direct violation of the Morrow County Fair Code of Conduct. Any person in violation will face disciplinary action as deemed by a panel designated by the Morrow County Fair with no exception. All issues will be decided within 24 hours of happening.

By signing this, you as well as attendee, parent, participant, agent, representative, and/or exhibitor agree to be respectful and follow the rules of both the Junior and Senior Fair Boards.

PANEL TO MAKE DECISIONS

1 Neutral Board Member

1 Executive Board Member

1 Concession/Dept. Head Member

Senior Fair Board President or designee will appoint the panel on an as needed basis. Jr. Fair Coordinator will set in on panel as needed BUT will be a NON voting member.

The verdict on ALL issues will be decided within 24 hours of the occurrence.

Exhibitor/Leesee: Sample

Date: _____

Morrow County Fair Representative: Sample

Date: _____



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The Morrow County Fair has and does appreciate your business at the fair. At this time due to operational expenses, labor, postage and time, we have come to a decision in that the Morrow County Fair will only notify concessions and campers by U.S. mail one time of remaining balances and dates for the current season. This mailing will be the final notice. Failure to compensate within five working days will give the Morrow County Fair the right to move forward in renting out such areas to other campers or vendors. Your down payment will be forfeited and is non-refundable.

Thank You,

Brandon Strain
Morrow County Fair President

Ron Williams
Morrow County Fair Concessions Chair

Dale Bowersmith
Morrow County Fair Camping Chair

Vendor/Camper

Date